

DAILY TIME RECORD
AMESTOSO, FELIX JOHN T.

(NAME)
For the month of
January 1 - 31, 2023
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON						Holiday
3-TUE	8:12	12:01	12:58	5:00	12mins	7hrs 48mins
4-WED	8:22	12:07	12:57	5:07	22mins	7hrs 38mins
5-THU	8:05	12:14	12:51	5:09	5mins	7hrs 55mins
6-FRI	8:03	12:01	12:54	5:44	3mins	7hrs 57mins
7-SAT						Off
8-SUN						Off
9-MON						FL
10-TUE						FL
11-WED						FL
12-THU						FL
13-FRI						FL
14-SAT						Off
15-SUN						Off
16-MON	8:05	12:05	1:00	5:33	5mins	7hrs 55mins
17-TUE	7:54	12:02	12:57		4hrs	4hrs
18-WED						SL
19-THU	8:04	12:02	12:59	5:36	4mins	7hrs 56mins
20-FRI	7:57	12:02	12:53	5:06		8hrs
21-SAT						Off
22-SUN						Off
23-MON	7:58	12:04	12:58	5:00		8hrs
24-TUE	8:17	12:04	12:58	5:02	17mins	7hrs 43mins
25-WED	7:58	12:00	12:57	5:04		8hrs
26-THU	8:01	12:03	12:49	5:06	1min	7hrs 59mins
27-FRI	8:06	12:04	12:53	5:09	6mins	7hrs 54mins
28-SAT						Off
29-SUN						Off
30-MON	8:03	12:05	12:58	5:00	3mins	7hrs 57mins
31-TUE	8:03	12:08	12:59	5:15	3mins	7hrs 57mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

FELIX JOHN T. AMESTOSO

VERIFIED as to prescribed office hours

ELIZA D. ESPINOSA

Department Head
Institute of Tropical Ecology & Envi. Mgmt.

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