



VISAYAS
STATE UNIVERSITY

ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE

RECOMMENDATION TO ATTEND A NON-DEGREE L&D ACTIVITY

Date: August 20, 2025

Name of Faculty Recommended: Warren L. Obed

Position/Rank: Instructor III ☒ Permanent ☐ Temporary ☐ Substitute

Designated Position: n/a

College: Faculty of Agriculture and Food Science

Department/Research Center/Institute: FARMI

Degree and Specialization: MS Horticulture

Subjects/Courses Taught: CPrt 21, Hort 112

Title of Conference/Seminar/Symposium: 2025 KoRAA Short-term Training Program on Vegetable Production and Breeding Technology

Organizer/Host/Sponsor: Korea-Asia Food & Agriculture Cooperation Initiative (KoRAA)

Date and Venue: October 20-25, 2025, International Technology Cooperation Center Rural Development Administration, 300 Nongsaengmyeong-Ro, Wansan-Gu, Jeonju 54875 Republic of Korea

Justification for recommending the faculty (*focus on relevance to present work*):

- To represent Philippines in KoRAA training program
- To share results of adaptability evaluations of Korean vegetable varieties in KoRAA member countries;
- To provide technical knowledge on vegetable breeding and cultivation; and
- To strengthen research capacity and cooperation among member countries.

Date of Last Attendance to Training/Conference/Seminar: none

Financial Support Requested: ☐ Registration Fee of P _____ ☐ Educational Tour/Official Time/
☐ Per Diem Approved Leave of Absence/
☐ Transportation Authority to Travel Only

Please attach tentative Itinerary of Travel

Purpose of Attendance: ☐ Present paper
☒ Attend only to learn, no paper to present
☐ Attend to learn and earn CPD points, no paper to present
☒ Attend training
☐ Invited as keynote/plenary speaker/resource person
☐ Others (specify) visit vegetable research institutions and field tour

If presenting a paper:

Title of Paper: N/A
Author (s): N/A



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No. FARM1-FEL 4D-25-01

RURAL DEVELOPMENT ADMINISTRATION



International Technology Cooperation Center
RDA, 300 Nongsaengmyeong-ro, Wansan-gu, Jeonju 54875
Republic of Korea

Tel: 82-63-238-1122
Fax: 82-63-238-1790

E-mail: share@korea.kr
Website: www.rda.go.kr

July 14, 2025

Mr. Warren Obeda

Instructor

Visayas State University

warren.obeda@vsu.edu.ph

Ref. No: ITCC 25-07

Subject: Official Invitation Letter for the 2025 KoRAA Short-term Training Program

Dear Mr. Warren Obeda,

We are pleased to invite you to the **2025 KoRAA Short-term Training Program on Vegetable Breeding Technology**, which will be held in Korea from **October 20 (Monday) to October 25 (Saturday), 2025**. This training is organized under the KoRAA (Korea-Asia Food & Agriculture Cooperation Initiative) Program and jointly implemented by the RDA and the World Vegetable Center Korea Office (WKO).

The main objectives of the training are:

- To share the results of the adaptability evaluation of Korean vegetable varieties conducted in KoRAA member countries;
- To provide technical knowledge on vegetable breeding and cultivation;
- To strengthen research capacity and cooperation among KoRAA member countries.

The 6-day training will include technical lectures, institutional visits, cultural experiences, and participation in the **2025 Korea Seed Expo**. Participants will also have the opportunity to visit seed companies and advanced agricultural research institutes to gain practical insights into Korea's vegetable breeding programs.

All expenses related to international airfare, accommodation, meals, and domestic transportation during the training period will be fully covered by the World Vegetable Center Korea Office (WKO).

[2025 KoRAA Program on Vegetable Production]

(July 4, 2025, World Vegetable Center Korea Office)

1. Project Outline

1) Objectives

- Enhancing the efficiency of the Rural Development Administration (RDA)'s ODA program through capacity building for researchers in Asian countries and the establishment of an R&D cooperation network between RDA and KoRAA member countries
- Competency-building training for participants includes enhancing cultivation techniques using new vegetable varieties (F1 hybrids), attending the Korea Seed Expo 2025, and participating in field trips to seed companies and research institutes.

2) Period: March to December 2025 (10 months)

3) Participants: 15 PIs (or people in charge of the program) from 7 KoRAA member countries

* Indonesia, Mongolia, Myanmar, Philippines, Sri Lanka, Thailand, Vietnam

4) Implementing agency

- (Management) Rural Development Administration, International Technology Cooperation Center (RDA-ITCC)
- (Implementation) World Vegetable Center Korea office (WKO)

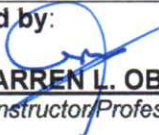
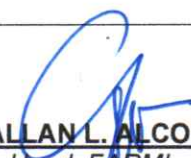
2. Main Contents

1) New Variety Adaptability Evaluation

- Main activities: Regional adaptability evaluation of Korean superior vegetable crops in the KoRAA member countries
 - Support for vegetable cultivation technologies (cabbage, onion, pepper, tomato) and specialized training in vegetable cultivation, tailored to the needs of member countries, if any.
 - Guidelines for reporting the characterization of agronomic traits in various crops.
- Implementation period: March to December 2025, 10 months
- Executing institution: World Vegetable Center Korea Office (WKO)

ARRANGEMENT FOR CLASS(ES) MISSED

(To be attached to Application for Leave Form and/or Travel Order/Request)

Name of Faculty		Department		Date of Filing
WARREN L. OBEDA		FARMI		August 29, 2025
Subject(s) Taught	Class Schedule	No. of Students	Arrangement for classes missed/ to be missed	
Hort 112 Lab	7-10 W	15	Make-up class are arranged	
CPrt 21 Lab	10-1 W	24	Make-up class are arranged	
CPrt 21 Lab	7-10 F	28	Make-up class are arranged	
Reason(s) of: To attend training, field tour and visit vegetable research institutions in Korea		b. Travel: Date(s): <u>October 20-25, 2025</u>		
a. Leave: Date(s): <input type="checkbox"/> Vacation <input type="checkbox"/> Sick <input checked="" type="checkbox"/> others (Pls. specify): <u>Official Business</u>				
Conforme:		Prepared by:		
N/A Name & Signature of person taking over the classes(s)		 WARREN L. OBEDA Instructor/Professor		
Approved by:		 ED ALLAN L. ALCOBER Head, FARMI Date: <u>9/11/25</u>		

*to be accomplished in 2 copies



COMMISSION ON HIGHER EDUCATION
ASSESSMENT OF NECESSITY AND LEGITIMACY OF FOREIGN TRAVEL FOR SUCS PERSONNEL FORM

I. To be filled out by SUC IRO:

Title of Travel: 2025 KoRAA Short-term Training Program on Vegetable Breeding Technology
Name of Organizer: Rural Development Administration, International Technology Cooperation Center (RDA-ITCC)
Date of Event: 19-26 October 2025
Duration of Travel (inclusive of travel time): 6 days
Venue / Country: International Technology Cooperation Center Rural Development Administration, Jeonju, South Korea
Mode of Event: ☒ Face to face ☐ Online ☐ Hybrid
Number of Participant/s: 2 **Faculty/Staff** ☐ **Student/s**
Name of Attendee: Warren L. Obeda **Designation:** Faculty **Age:** 33 ***Gender:** Male
If with delegation or more than one (1) participant, please use Annex A for List of Participants

A. Evaluation of the Necessity of Foreign Travel:		Considerations / Remarks
1. The purpose of the trip is strictly within the mandate of the requesting official or employee. [] Yes [] No		Indicate Mandate of SUC Personnel: (Do not leave blank) Project Leader
2. The trip is expected to bring substantial benefit to the country. [] Yes [] No		Indicate Measurable Return of Investments to be derived from this trip: Programs: Projects: Policies: Partnerships: Others:
3. The presence of the official or employee is critical to the outcome of the meeting, conference, seminar, consultation or any official activity to be attended [] Yes [] No		Indicate Role of Attendee/Justification: (Do not leave blank)
4. The trip's projected expenses are not excessive and in accordance with the ff. issuances: -EO 298 s. 2004 "Amending Further Executive Order No. 248 Dated May 29, 1995 as Amended by Executive Order No. 248-A Dated August 14, 1995, Which Prescribes Rules and Regulations and New Rates of Allowances for Official Local and Foreign Travels of Government Personnel" -Section 8 of EO 298 s. 2004 on UNDP Index -Chapter 5 "Travel Expenses" of the "Training Handbook on Government Expenditures" (2011)" -Title II of EO No. 77 s. 2019 (i.e. pre-departure expenses not exceeding Php3,500, economy class transportation expenses, etc.) -CHED CAO 04 s. 2019 [] Yes [] No		Estimated total amount of expenses per participant: (Do not leave blank. Indicate N/A if Not Applicable)
5. Source of funding (in accordance with the ff. issuances: -EO No. 248 dated May 29, 1995, as amended by EO 248-A dated August 14, 1995, and EO 298 dated March 23, 2004, prescribing rules and regulations and new rates of allowances for official local and foreign travels of government personnel" -Memorandum Circular No. 35 s. 2017, Clarifying and Reinforcing Existing Rules and Regulations on Foreign Travel Authorities, Travel Entitlements, and Travel Tax Exemptions, which require the approval of the office of the president)		Source: [] SUC Internal Fund [] Funded by Organizer / Grant [] Personal Funding of Participant/s (on official time) Others: Provisions: [] Airfare [] Meals [] Accommodation [] Incidental Expenses [] Pre-departure Expenses [] Registration/ Participation Fee

Date	October 20 (Mon)	October 21 (Tue)	October 22 (Wed)	October 23 (Thu)	October 24 (Fri)	October 25 (Sat)
9:00-10:00	Arrival at ICN & Moving to ITCC, Jeonju	Institutional visit to Wonkwang University (Arrival at 10:00)	Institutional visit to the National Agrobiodiversity Center (Arrival at 09:30)	Visit to the Future Agriculture Center, Kyungnong Co. (Arrival at 10:00)	Institutional visit to Jeonbuk Smart Farm Innovation Valley (Arrival at 09:30)	Departure to each participant's respective country
10:00-11:00			Participation in the opening ceremony of the 2025 Korea Seed Expo	Visit to Bunong Seed Co.		
11:00-12:00						
12:00-13:00		Lunch	Lunch	Lunch	Lunch	
13:00-14:00		Technical training on onion breeding and cultivation at the Allium Vegetable Research Center	Participant presentations on regional adaptability evaluation by county/crop	Technical presentation on cabbage & tomato breeding by Asia Seed Co.	Attending a lecture on pepper breeding by Pepper & Breeding Institute	
14:00-15:00				Institutional visit to the National Institute of Agricultural Science (Department of Agricultural Engineering: Smart Greenhouse for vegetable cultivation)	Korean traditional cultural experience: Jeonju Hanok Village	
15:00-16:00						
16:00-17:00						
17:00-18:00						
18:00-19:00						
	Dinner	Dinner	Dinner	Dinner		



VISAYAS
STATE UNIVERSITY

**ECO-FARM AND
RESOURCE MANAGEMENT
INSTITUTE**

August 29, 2025

CERTIFICATION

This is to certify that Mr. Warren L. Obeda, a faculty of Visayas State University has been selected to participate in the 2025 KoRAA Short-term Training Program on Vegetable Breeding Technology, organized by the Korea-Asia Food & Agriculture Cooperation Initiative (KoRAA). The program will be held at the International Technology Cooperation Center, RDA, 300 Nongsaengmyeong-Ro, Wansan-Gu, Jeonju 54875, Republic of Korea, from October 20–25, 2025.

This six-day training will include technical lectures, institutional visits, cultural experiences, and participation in the 2025 Korea Seed Expo. Participants will also have the opportunity to visit seed companies and advanced agricultural research institutes, thereby gaining practical insights into Korea's vegetable breeding programs.

The objectives of the training are to:

- Share the results of adaptability evaluations of Korean vegetable varieties in KoRAA member countries;
- Provide advanced technical knowledge on vegetable breeding and cultivation; and
- Strengthen research capacity and foster cooperation among member countries.

All expenses related to international airfare, accommodation, meals, and domestic transportation during the training period will be fully covered by the World Vegetable Center Korea Office (WKO).

In recognition of the significance of this program, we fully endorse Mr. Obeda's participation and extend our full support for her meaningful contributions to this international training.

ROTACIO S. GRAVOSO

Vice President for Academic Affairs
Visayas State University



**ECO-FARM AND RESOURCE MANAGEMENT
INSTITUTE**

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**VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte
6521 Philippines

**VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte
6521 Philippines

TRAVEL REQUEST / ORDER

Date: August 28, 2025

Name : WARREN L. OBEDA

Designation : Instructor III *Signature*

Destination : International Technology Cooperation Center RDA, 300 Nongsaengmyeong-Ro, Wansan-Gu, Jeonju 54875 Republic of Korea

Date of Travel: October 19–25, 2025

Purpose : To attend 2025 Korea-Asia Food and Agriculture Cooperation Initiative (KoRAA) Short-term Training Program on Vegetable Production and Breeding Technology

Total Expenses: _____

Source of Fund: KoRAA

Transportation: ☐ University Vehicle ☒ Public Conveyance

Noted/Verified:

ED ALLAN L. ALCOBER
ED ALLAN L. ALCOBER
Immediate Supervisor/Office Head

RECOMMENDING APPROVAL:

SUZETTE B. LINA
Dean/FAFS

SANTIAGO T. PEÑA JR.
VP Research, Ext'n & Innov

ROTACIO S. GRAVOSO
VP for Academic Affairs

APPROVED:

PROSE IVY G. YEPES
President

CHECKLIST OF DOCUMENTS TO SUPPORT REQUEST TO GO ON TRAVEL (please check):

- ☐ Medical Clearance from the VSU Infirmary that the employee has no symptoms of COVID 19
- ☐ Invitation from the organizer of the activity/conference/meeting (if applicable)
- ☐ Certification from the organizer that social distancing and other health/hygiene protocols against COVID 19 (if applicable)
- ☐ Quarantine passes issued by the destination LGU and if possible, together with passes from LGUs enroute to the destination
- ☐ Strong justification from the requesting party duly endorsed by the immediate supervisor on the necessity and urgency of the trip and commitment of the requesting party to religiously comply with health/hygiene protocols during the trip
- ☐ Waiver from the employee concerned that he/she is willing to undergo self-quarantine for 14 days, while he/she will be on work from home scheme
- ☐ Approved list of outputs between supervisor and employee to be delivered/accomplished during his/her 14 days work from home scheme
- ☐ Clearance issued by the Nurse on duty 30 minutes prior to travel should be submitted to the guard on duty before allowing vehicle to go out of campus

Certified Correct:

WARREN L. OBEDA
WARREN L. OBEDA
Name of Travelling Employee

Noted/Verified except Clearance from Nurse:

ED ALLAN L. ALCOBER
ED ALLAN L. ALCOBER
Name of Office Head/Supervisor