


BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Entity Name					Serial No. : _____ Date : 12/13/24 Fund Cluster : GF		
Payee	JEROME O. ARRIBADO						
Office	Eco-FARMI						
Address	VSU, VISCA, Baybay City, Leyte						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code/Expenditures	Amount			
EFARMI.AIII.C	To Petty Cash Advance for the purchase of materials to be used in the office as per the papers attached, amounting to.....			4,470.55			
	Total			4,470.55			
A.	Certified: Charges to appropriation/budget necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal			B.	Certified: Budget available and utilized for the purpose/adjustment necessary as indicated above		
Signature				Signature	_____		
Printed Name:	JEROME O. ARRIBADO			Printed Name:	ALICIA M. FLORES		
Position	Director, ECO-FARMI Head, Requesting Office/Authorized Representative			Position	Administrative Officer III Head, Budget Division/Unit/Authorized Representative		
Date	_____			Date	_____		
C.	STATUS OF UTILIZATION						
Reference			Amount				
Date	Particulars	BURS/JEV/RCI/ RADAI/RTRAI No.	Utilization	Payable	Payment	Balance	
			(a)	(b)	(c)	Not Yet Due (a-b)	Due and Demandable (b-c)