



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: CABRAL, ALEXANDER, I. L.


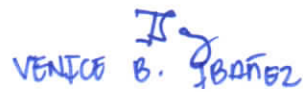
For the Month of: 2021

Department: TOURISM & HOSPITALITY MANAGEMENT

Year: NOVEMBER

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3	8:30	10:00	10:00	11:00	12:00	1:00	1:00	2:30					6
4	8:30	10:00	10:00	11:00	11:00	12:00	1:00	4:00					6.5
5	9:15	10:00	10:00	1:00			1:00	4:15					7
6	SATURDAY												
7	SUNDAY												
8													
9	9:00	10:00	10:00	11:00	11:00	12:00	1:00	5:00					7
10	7:00	8:00	8:30	10:00	10:00	11:00	12:00	1:00	1:00	3:30			7
11	8:30	10:00	10:00	11:00	11:00	12:00	1:00	4:00					6.5
12	8:10	10:00	10:00	1:00			1:00	4:05					7.5
13	SATURDAY												
14	SUNDAY												
15	7:15	8:00	8:30	10:00	10:00	11:00	12:00	1:00	1:00	5:20			7.5
16	9:30	10:00	10:00	11:00	11:00	12:00	1:00	5:05					6.5
17	7:10	8:00	8:30	10:00	10:00	11:00	12:00	1:00	1:00	5:35			7.5
18	8:45	10:00	10:00	11:00	11:00	12:00	1:00	5:11					7.5
19	8:30	10:00	10:00	1:00			1:00	5:10					8.5
20	SATURDAY												
21	SUNDAY												
22	7:00	8:00	8:30	10:00	10:00	11:00	12:00	1:00	1:00	5:40			8.5
23	9:05	10:00	10:00	11:00	11:00	12:00	1:00	5:25					7
24	7:15	8:30	8:30	10:00	10:00	11:00	12:00	1:00	1:00	2:35			5
25	9:00	10:00	10:00	11:00			1:00	5:00					8
26	9:45	10:00	10:00	1:00			1:00	5:54					7
27	SATURDAY												
28	SUNDAY												
29	7:00	8:00	9:00	10:00	10:00	11:00	12:00	1:00	1:00	3:00			6
30	HOLIDAY												
31													
GRAND TOTAL													126.5

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 Printed Name and Signature of Dept. Head
--	--



ACCOMPLISHMENT REPORT


[November 1-29 2021]

1. Upload content to virtual classroom for HMgt 121 & 135, ABMg101, THty 101 & 103
2. Attends department meeting and students concerns via Googlemeet and FB Messenger.
3. Conduct synchronous and asynchronous classes based on the subject matter.
4. Creating new powerpoint presentations and quizzes for every subject handled.
5. Provide learning tasks and assessments for HMgt 121 & 135, ABMg101, THty 101 & 103.
6. Monitoring the facilities in the Demo and Kitchen Laboratory rooms in preparation for the upcoming face-to-face class next semester.

Submitted By:


ALEXANDER L. CABRAL JR.
Instructor, DTHM

Recommending Approval


VENICE B. IBANEZ
Head, DTHM

Approved

MOISES NEIL V. SERIÑO
Dean, CME